

UNIVERSITY OF FORT HARE

LIB 322

SUPPLEMENTARY EXAMINATION

JANUARY

2019

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Time: 3hrs

Subject: FINANCIAL AND HUMAN RESOURCE MANAGEMENT

Marks: 100

This paper consists of two pages including the cover page

Internal Examiners

Mrs P. Bokwe

Mr F.E. Khayundi

INSTRUCTIONS

Answer all four questions.

It is in your best interest to write clearly and legibly.

Question 1

- a. Give an extensive definition of financial management as practised in the libraries. [5 Marks]

- b. Discuss the stages that you as a manager may undergo in your information management cycle. [20 Marks]

Question 2

Discuss budgeting systems that are commonly used in libraries. [25 Marks]

Question 3

Describe the objectives of induction in a workplace. Use examples to support your answer. [25 Marks]

Question 4

Discuss and explain the resource components that you would need in your library. Illustrate with relevant examples. [25 Marks]