

**UNIVERSITY OF FORT HARE**

**ENGLISH FOR CAREER  
PURPOSES**

**DEGREE EXAMINATIONS**

**NOVEMBER 2024**

**Time: 2 Hours**

**Subject: ECP122**

**Marks: 100**

**This paper consists of 2\_ pages including  
the cover page**

**Internal Examiners**

**External Examiners**

**(If externally**

**moderated)**

**Ms MB Makua**

**INSTRUCTIONS**

**This paper consists of 3 questions**

**Choose between question 1 or 2 , Question 3 is compulsory**



## Question 1

1.1 Define the term culture and discuss Six cultural distinctive patterns of behavior (20)

## Question 2

2.1 Discuss the Implications of language use in the workplace (20)

## Question 3

3.1 You have found the following advert for an administration position in the Daily Dispatch on Sunday, 8 September 2024. Create a convincing Curriculum Vitae for yourself which you will submit to the company.  
o The CV should be between 1-2 pages

Administration position available to start on 1 January 2025.

Textbook Publishers is a small bookstore which provides books to students at universities throughout the Eastern Cape.

We are looking for a professional, motivated, forward-thinking and neat individuals to take on the responsibilities of an administration clerk. You will be required to answer phones, make appointments, scribe meetings and interact with customers. The following skills are essential:

- Computer literate
- Good time management

Sincerely

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- Excellent communication skills
  - Be able to communicate well in both English and Xhosa.
- Please send through your CV to Mr. Nathi,  
nathi@textbookpublishers.co.za by 30 October 2024  
(30)

GOOD LUCK!

